

## City of Stillwater, Oklahoma

# ExecuTime Increases Productivity for the City of Stillwater

### At a Glance

**Location:** Stillwater, Oklahoma

**Budget:** \$83,000,000

**Employees:** 1,300

**Population:** 78,400

**Tyler Client Since:** 2006

**Tyler Product(s) Used:** Incode<sup>™</sup> Court, Brazos<sup>™</sup>, ExecuTime<sup>™</sup>

### In Their Own Words:

**“ExecuTime allows our staff to be more productive with their time because they don’t have to do all the data entry. I’d say that we’ll realize full ROI in less than a year. That’s really solid.”**

— Roy Lavicky, VP of Information Technology

When it comes to tracking and reporting employee work time, Stillwater, Oklahoma, wasn’t radically different from a lot of city governments today. Though, according to Roy Lavicky, vice president of IT, that wasn’t something worth bragging about. “Our work week runs from Thursday midnight through Wednesday midnight,” explains Lavicky. “So, on Thursday morning, when payroll has to be turned in, it used to be a madhouse trying to get employees to sign their timesheet, trying to find the supervisors to sign off on their timesheets, trying to get everything arranged alphabetically for payroll and getting it done by the deadline.”

Though Lavicky and his team knew that they needed a modern software-based time management system, finding a flexible solution that met all of their requirements wouldn’t be easy. “We needed a system that would support PC-based tracking as well as clock-based tracking in remote locations that didn’t have access to PCs,” he explains. “Also, it had to integrate with our payroll system to reduce the margin of error in data entry and labor-intensive manual processes.” The search for the right solution proved to be so frustrating that Stillwater’s IT staff almost gave up. “In all reality, we had gotten to the point where we actually wondered if it was necessary to have time and attendance software,” says Lavicky.

That changed once Lavicky connected with Tyler Technologies and saw a demonstration of their ExecuTime<sup>™</sup> Time and Attendance solution. From a functionality standpoint, it had everything they needed: a seamless integration with their ERP software and the ability to collect time and attendance data from multiple sources including PCs and time clocks at a reasonable price. But Tyler’s ethos and determination to help Stillwater was the tipping point for the city. “We absolutely loved the staff,” says Lavicky. “The staff is just absolutely wonderful. When you meet any one of them, you know immediately that they want to do well for you.”

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Tyler worked with Stillwater to study the city's hardware and software systems and gathered feedback from different supervisors to create a custom implementation plan. The city decided on a phased approach, adding a new department each pay period. ExecuTime also gives each department the flexibility to gradually implement different product features according to their comfort level. "For some departments we might implement the 'clock in and out' feature for the first week and then add the 'requesting time off' feature the next week, and so on. We definitely try to make the departments as comfortable as we can," said Lavicky.

What used to be a weekly payroll headache is now a five-minute process where supervisors quickly check and approve timesheets within ExecuTime. Along with correcting the inefficiencies of the old system, ExecuTime provides a wide range of features that the city didn't have before, including a formal time-off request system. "With ExecuTime, an employee can request time off and it generates an automatic email to the supervisor. The supervisor can track, accept, or reject requests while the employee can easily check the status of the request and see the days they've taken off in the past. It has reduced the paper trail and it has given us

a uniform, centralized process to use and implement within the policies. So, the trends and patterns are very visible with this system. That's had a pretty huge impact."

As the City of Stillwater moves forward with their implementation, they only see the benefits and the ROI growing over time. Using ExecuTime to integrate time management with their payroll software has produced huge savings in both time and money while making life easier for staff, supervisors and the IT staff simultaneously. "We were their priority. They took care of us and were completely willing to accommodate our needs," explained Lavicky.

For details on Tyler's enterprise workforce management solutions visit [www.executime.com](http://www.executime.com) or call **888.832.3932**.