Follow the Path of Sensitive Data

Lead Ethical Practices

Federal laws require that each agency conduct an ethics program that includes annual financial disclosure reports, ethics rules training for specific employees, and ethics rules advice and counseling. The detailed and sensitive nature of such programs requires a dynamic case management system that consolidates reporting requirements, streamlines the filing process and reduces the number of required staff hours and resources.

As an enterprise Case Management and Business Process Management (BPM) COTS platform, entellitrak automates the preparation, review, and filing of annual financial disclosure and ethics training reports. entellitrak identifies all reportable financial information, flags missing and incorrect data, and prepopulates reports with prior information, thereby reducing errors, increasing data accuracy and speeding the overall process. entellitrak helps organizations remain compliant with Office of...

Clients

These are organizations that have entrusted their Ethics Management programs to entellitrak.

Key Case Flows and Tracked Elements

- Due Dates
- Types of Disclosure
- Extension Status
- Legal Review Status
- Clarification & Correction Status
- Submission Status
- Training Programs
- Ethics Training Dates Attended
Government Ethics regulations, including the process flows for standard (SF 278) and confidential (OGE 450) Financial Disclosure Forms.

Clear Oversight and Program Control

Overseeing an ethics management program requires a platform that empowers front-line workers to efficiently collect and collate relevant information and to direct program participants towards compliance.

By using the entellitrak Ethics Management platform, organizations are able to:

- Track, manage and report on virtually all ethics data, events and procedures
- Model their case flows while ensuring data consistency and integrity
- Create and maintain a calendar of events tied to reporting requirements
- Automatically generate event-related messages and alerts
- Monitor ethics training inclusive of dates delivered and attendee lists
- Resolve privacy concerns and reduce the strain on staff and resources
- Eliminate the need to mail sensitive records requiring an original signature

Reports Tailored to Ethics Management Programs

The entellitrak solution adheres to the complex rules and regulations that drive ethics management programs and includes numerous summary reports that can be run by users based on defined roles and access permissions.

- Ethics Pledge Compliance Assessment Report
- Ethics Training Compliance Report
- Late Filing Fee-Liable Report
- Travel Report for Payments of Travel Accepted from Non-Federal Sources
- End of Confidential Financial Disclosure Reporting Period Report
- End of the Public Financial Disclosure (PFD) Reporting Period Report
- Public Financial Disclosure (PFD) Transaction and Termination Reports
- Financial Disclosure Certification Tracking Report

FREE Prototype Offer

The best way to understand entellitrak is with a prototype. Contact us for a presentation and demonstration.

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Once we confirm that entellitrak is an appropriate solution, we can build a custom prototype based on a process of your choosing.