



Odyssey Guide & File

Authoring Tools to Create Self-Guided Interviews

Does your court or legal aid agency invest considerable time and resources supporting self-represented litigants (SRLs)? Odyssey Guide & File[™] can help you save valuable time and money by creating online interviews for SRLs. This web-based, suite of tools enables courts to easily produce interviews that guide them through the process of generating and completing court forms and filing cases. Divorces, evictions, small claims cases and more can be filed by SRLs — without waiting in long lines or even making in-person visits.



Interview Creation Made Simple

The Odyssey Guide & File authoring tool enables content creators in your court or office to draft and manage interview components — informative content, legal PDF forms and interviews. This publishing tool is user-friendly, allowing interviews to be produced in a week or two. To produce a new interview, simply browse through the library of interviews already created to find the one that most closely suits your needs, and use it as a starting point. While the application does not require technical skills, it does require some basic training. Each jurisdiction or office can link to this application from their website. The Guide & File website can be customized with the colors and logos of your organization or jurisdiction.



Court Benefits:

- Create and manage interviews easily and efficiently
- Reduce time and resources supporting pro se litigants
- Extend the business rules of the court
- Integrate seamlessly with e-filing
- Leverage interviews created by other jurisdictions to accelerate interview development
- Foster collaboration and information sharing among courts
- Free up court resources for other priorities

Legal Aid Agency Benefits:

- Increase access to justice for pro se litigants
- Provide web-based tools
- Manage self-guided interviews easily

Filer Benefits:

- Simplify filing through self-guided interviews
- Increase flexibility and convenience by completing and filing forms anytime, from anywhere
- Leverage standard court forms
- Gain direct access to file electronically

For more information, visit

www.tylertech.com

or email info@tylertech.com

Continued on reverse

Odyssey Guide & File

The interviews created extend the business rules of the court and provide relevant and informative content that results in a reduction of erroneous filings and less staff time answering pro se questions. Interviews can be accessed online, providing flexibility for SRLs to complete the interview anytime, anywhere. Completed forms can be submitted electronically (e-filed), printed and filed at the courthouse or sent via the mail.

A Library of Interviews to Share

A library of existing interviews from other jurisdictions means that you don't have to start from scratch. You can pick and choose the best interviews from other courts and agencies that fit your needs, and customize them for the rules and business processes of your jurisdiction. Guide & File increases efficiency and improves workflow processes for courts and legal aid agencies by establishing a community on a single platform that cultivates information sharing and collaboration.

Seamless Integration with E-filing

The Guide & File solution is seamlessly integrated with Odyssey File & Serve™. This translates to a greater number of filings entering the court electronically and results in the elimination of paper. The clerk reviews the filing, and case information is populated into the jurisdiction's case management system (CMS), providing access to both the court and SRL.

Rapid Adoption Across Many Jurisdictions

Odyssey Guide & File is expanding across the U.S. — it's live in 10 states and more jurisdictions will use the application in the coming months. Since the release of the product, Guide & File has grown to more than 64 interviews and more than 300 forms.

“Guide & File makes a huge difference for us in automating the process of providing forms and information to people who can't afford lawyers.”

—Tina Sibbitt, Associate Staff Attorney,
Access to Justice Program - New Mexico
Administrative Office of the Courts